



Care Management Coalition of Western New York, Inc. Meetings Schedule – 2012

Meeting schedules are subject to change | Additional meetings may be called as needed

Board

The CMC Board of Directors meets monthly

- **The agency executives – in their capacity as representatives of CMC**
- 3rd Monday of the month, 12:30 – 2:00 PM, EPIC, 1000 Main Street, Buffalo
 - 2012 Schedule (tentative)
 - January (TBD – standard date falls on holiday)
 - February (TBD – standard date falls on holiday)
 - March 19
 - April 16
 - May 21
 - June 18
 - July 16
 - August 20
 - September 17
 - October 15
 - November 19
 - December 17

Annual Membership Meeting

The CMC Annual Meeting is to be held within 120 days of the end of the fiscal year, June 30, 2012.

- **The agency executives – in their capacity as representatives of their respective agencies**
- Held in conjunction with a scheduled monthly Board meeting, usually at its regular meeting date and time
 - Includes, per the Bylaws
 - Presentation of Financial Statement by CMC accountant
 - Election of Officers
- September 2012 (tentative)

Board of Boards

Gathering of CMC Member Agency Executives and their board members

- Semi-annually or more frequently
 - Next – early 2012 (tentative)

Finance Committee

Convenes monthly, and as called by the President or Treasurer

- Presents the monthly finance progress report to the Board
- A Committee of the Board

Human Resources Committee

Scheduled meetings bi-monthly, 1st week of the month – currently 1st Tuesday, 1:00 – 2:30 PM, location may alternate, but usually at EPIC, 1000 Main St., Buffalo or Baker Victory Services, 780 Ridge Road, Lackawanna

- February 7
- April 3
- June 5
- August 7
- October 2
- December 4

Continuing Education Committee

Subcommittee of Human Resources Committee – agencies may appoint representative(s) in addition to their HR Committee representative(s)

- May meet with Human Resources Committee, as called
- Independent meetings bi-monthly, alternative months to HR meetings, 1st Thursday of month, 1:00 – 2:30 PM, locations alternate
 - Schedule (tentative)
 - January 5
 - March 1
 - May 3
 - July 5
 - September 6
 - November 1

Corporate Compliance Committee

Primarily to discuss and address efforts toward Medicaid Corporate Compliance requirements – but open to all agencies and their compliance needs, as Erie County also has similar compliance requirements

- Meets quarterly, final Tuesday of the month, 1:00 – 2:30 PM, locations alternate
 - Schedule (tentative)
 - February 28
 - May 29
 - September 28
 - November 27

Regional Foster Care Provider Committee – CMC initiative

First convened November 2011 | To work together to best support, provide for and advocate for the foster children and families of Erie County

- All 12 Foster Care agencies in Erie County represented and active
 - CMC Members
 - Baker Victory Service • Buffalo Urban League • Catholic Charities • Child and Family Services • Gateway-Longview • New Directions • Sarah Minnie Badger
 - Others
 - Berkshire Farm Center • Gustavus-Adolphus • Hillside • KidsPeace • Native American Community Services
- Meets monthly, currently 2nd Thursday of the month, 1:00 – 2:30 PM, Catholic Charities, 741 Delaware, Bflo
 - Schedule subject to change based on members' availability
 - February 9 – (Confirmed)
 - March 8
 - April 12
 - May 10
 - June 14
 - July 12
 - August 9
 - September 13
 - October 11
 - November 8
 - December 13

CMC Member Exclusive Staff Trainings

Supervisory Effectiveness Training

Offered semi-annually | 3 Day – full day

- April 17, April 24, May 1 – United Way of Buffalo and Erie County
- September/October 2012

Safety Training for Health Workers in the Community

Offered semi-annually | 1 Day – full day

- February 9 - Buffalo Urban League
- June 2012